



TEXAS SOCIETY FOR HISTOTECHNOLOGY
44th ANNUAL CONVENTION AND SYMPOSIUM
HOUSTON, TEXAS APRIL 14-16, 2023

Dear Exhibitor,

The Texas Society for Histotechnology is quite busy planning its' 44th Annual Symposium/Convention for April, 14-16, 2023. Our 2023 Symposium/Convention will be held at the *DoubleTree Houston-Greenway Plaza*, 6 E Greenway Plaza, Houston, Texas 77046.

The Texas Society for Histotechnology has a long history of having great attendance at our annual conventions. Throughout the years, we could not have had such an excellent turnout without great companies such as yours supporting continuing education in the field of Histotechnology.

We would like to extend this invitation for your company to exhibit at our 2023 convention. Hotel reservations are now open through March 24, 2023 at \$119.00 per night. (Rooms not available beyond deadline). To reserve, call the Reservation Center at 800-222-8733. Reservation Room Block is Texas Society for Histotechnology. Please consider reserving at this hotel as it helps us keep the cost down for our attendees.

Please fill out the attached *Application to Exhibit* form so that we may include your company in our plans for the 2023 Texas Society for Histotechnology Symposium/Convention.

Looking forward to seeing you at the DoubleTree Houston-Greenway Plaza in Houston!!

Dawn Shertzer
Vendor Liaison
5712 Fremont Drive
McKinney, TX 75071
Cell: 214-205-7116
vendor_liaison@texashistology.com
<https://www.texashistology.com>



TEXAS SOCIETY FOR HISTOTECHNOLOGY
44th Annual Convention and Symposium Application to Exhibit
DoubleTree Houston-Greenway Plaza
APRIL 14-16, 2023

Exhibit Company:		
Address:		
City:	State:	Zip:
Phone: () -	Fax: () -	
Name of Contact:		Title:
Signature:		
Email address:		

MANNED BOOTH SPECIFICATIONS:

One Booth--\$1,000.00 per booth (Includes two 6 foot table, two chairs, & one 110v electrical outlet) X _____ booth(s) \$ _____

Additional table with skirting--\$100.00 X _____ table(s) \$ _____

Additional electrical 110v outlet --\$75.00 X _____ # of outlets \$ _____

Late fee after March 24, 2023--- \$100.00 \$ _____

TOTAL \$ _____

DONATIONS/SPONSORSHIPS: (Includes LOGO)

I would like to co-sponsor a break for the amount of \$250.00 \$ _____

I would like to sponsor the President's Breakfast for the amount of \$400.00 each (4 available) \$ _____

I would like to sponsor a speaker for the amount of \$500.00 \$ _____

For \$100.00, TSH will place your company logo on the TSH website and all email correspondence throughout 2023.

I would like to take advantage of this offer: \$ _____

Company Attendee's Name(s) & email address(es)

Companies to avoid if possible:

Companies to be near if possible:

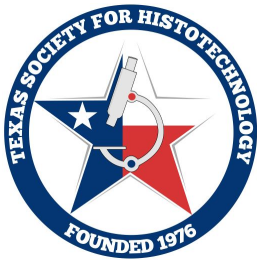
TSH is requesting that each exhibitor donate item(s) for our Annual Ticket Auction. Each attendee will be given tickets at registration. Tickets will then be used to bid on items donated by Exhibitors. Auction items should range from the small to large; from the educational to the fun. Thank you for your donation and participation in this event.

Will be donating items for the Annual Ticket Auction YES NO

<p>Payment Method (US Funds Only)</p> <p><input type="checkbox"/> Check payable to "Texas Society for Histotechnology".</p> <p>Please charge my <input type="checkbox"/> Visa, <input type="checkbox"/> MC, or <input type="checkbox"/> AE for the Grand Total Due: \$ _____</p> <p>Credit Card#: _____</p> <p>Expiration Date: _____ Security Code: _____</p> <p>Card Holder's Name: _____</p> <p>Card Holder's Signature: _____</p> <p>Payment: Exhibitor agrees to pay all fees by March 24, 2023</p> <p>Once your application is received and processed, you will receive an exhibitor confirmation email. Please allow 1 week to process your request.</p>	<p>Mail application form and payment to:</p> <p>Dawn Shertzer 5712 Fremont Drive McKinney, Texas 75071 Phone: 214-205-7116 e-mail: vendor_liaison@texashistology.com www.texashistology.com</p> <div style="background-color: #cccccc; padding: 2px; font-weight: bold; font-size: 0.8em;"> BOOTH ASSIGNMENTS WILL NOT BE MADE UNTIL AN OFFICIAL COPY OF THIS APPLICATION WITH FULL PAYMENT IS RECEIVED. </div> <p>Note: A list of attendees will be provided upon completion of the conference.</p>
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Date Application received: _____ Total Fees: _____ Paid By- Credit: _____ Check #: _____

Booth Assignments(s): _____ Outlets Needed: _____ Other: _____



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HOUSTON, TEXAS APRIL 14-16, 2023

1. CONTRACT: This application, properly executed by applicant (Exhibitor), shall upon written acceptance and notification of space assigned by Exhibit Management constitute a valid and binding contract.

2. PURPOSE: To disseminate knowledge and promote the development of the future direction of clinical laboratory education at the medical/clinical laboratory scientist (MLS/HTL) and medical/clinical laboratory technician (MLT) levels. The exhibition will serve to introduce products, publications and services, and to educate individuals. Only exhibitors whose materials are related to those purposes will be allowed to maintain displays. Exhibit Management reserves the right to determine, in its sole discretion, whether Exhibitors' materials relate to the purpose of the exhibition.

3. ASSIGNMENT OF SPACE: Space assignment is based on size of space requested, the date the contract is received, and utility requirements. Assignment of space is final and shall constitute an acceptance of the exhibitor's offer to occupy space. Space assignments may be revoked or changed by Exhibit Management any time that the minimum payment schedule is not met.

4. SUBLETTING OF SPACE: Exhibitors agree not to assign, sublet or apportion the whole or any part of the space allowed without the knowledge of and written consent of Exhibit Management.

5. SPACE RENTAL FEES: Exhibit space consists of a booth with two 6' x 30" skirted table, two chairs and one 110v electrical outlet for a fee of US\$1000.00. It also includes ten exhibitor name badges per space. Additional services (internet, telephones, audio-visual) must be contracted for separately with the hotel and additional fees may apply.

6. ARRANGEMENT OF EXHIBITS: Exhibitor agrees to arrange exhibit so as not to obstruct the general view and not to hide other exhibits.

7. ADVERTISING MATTER: Exhibit Management reserves the right to refuse to permit distribution of souvenirs, advertising matter or anything else which it may consider objectionable. Distribution elsewhere than from within an exhibitor's assigned space is forbidden.

8. SAFETY PRECAUTIONS: Exhibitor agrees to take the necessary measures to safeguard visitors in the exhibit area from any hazards associated with exhibit equipment.

9. PAYMENT AND CANCELLATION: The completed Exhibit Application along with \$1000.00 per booth space is due by March 24, 2023. The space contract agreement may be canceled by Exhibitor by written notice to the address set forth in this contract. However, in the case of cancellation, the following charges are payable by the exhibitor:

Before March 24, 2023	\$75.00 (processing fee)
On or after March 24, 2023	100% of exhibit fee

Also, in the event of cancellation, Exhibit Management shall have the right to use said space to suit its own convenience, including reselling the space to another exhibitor, without any rebate or allowance to the defaulting exhibitor except as provided above.

10. OCCUPANCY OF EXHIBIT FACILITY: Exhibit Management may terminate this contract in the event the Exhibit Facility is destroyed or damaged, or if the exhibit fails to take place as scheduled, is interrupted, discontinued or access is prevented due to any of the following causes: strike, lockout, injunction, emergency, act of God, act of war or any other cause beyond the control of the Exhibit Management. In such event, Exhibitor agrees to waive any and all damages and claims for damages and agrees that the sole liability of Exhibit Management and Sponsoring Society shall be to refund to Exhibitor all payments made for exhibit space, less a proportionate share of all expenses incurred and committed by Exhibit Management and the Sponsoring Society.

11. INSTALLATION AND DISMANTLING: Exhibitor agrees to install all exhibits no less than one hour prior to the opening of the exhibition. Exhibitor agrees not to dismantle any exhibit nor to engage in any packing before the close of the exhibition. Delivery or removal of any portion of an exhibit is not permitted during the exhibition without permission from Exhibit Management.

12. REJECTIONS AND PENALTIES: Management reserves the right to restrict, reject, prohibit or eject any exhibit, in whole or in part, which because of position, safety hazards or for other prudent reasons becomes objectionable. If any exhibit or exhibitor is ejected for violation of these rules and regulations, no return of rental fee shall be made.

13. INSURANCE AND LIABILITY: Exhibit Management and Exhibit Facility will use reasonable care to protect Exhibitor against loss. However, they will not be liable for damage or loss to property or injury to Exhibitor, his agents or employees, through theft, damage by fire, accident or other cases. Exhibitor should insure his/her property against such loss. Exhibitor agrees to make no claim against and to protect, indemnify and hold harmless Exhibit Management, Sponsoring Society and Exhibit Facility against loss, theft or damage to Exhibitor's property or for any injury to persons in Exhibitor's area. In the event that Exhibit Management or Sponsoring Society shall be held liable resulting from Exhibitor's act or failure to act, Exhibitor agrees to indemnify them and hold them harmless.

14. EXHIBIT MANAGEMENT: The phrases "Exhibit Management" and "Sponsoring Society" as used herein refer to the Texas Society for Histotechnology. Exhibitor further agrees that the conditions, rules and regulations of Exhibit Management are made part of this contract and that said exhibitor agrees to be bound by each and all of these rules and regulations, and agrees that Exhibit Management shall have full power to interpret, amend and enforce all rules and regulations in the best interest of the show.